

Check the program for which you are applying:

EDUCATION PROGRAMS:

Master Degree Programs

Administration _____
Counseling - School _____
Counseling - General _____
Special Education _____

ENGINEERING PROGRAMS:

Chemical Engineering _____
Civil Engineering _____
Computer Engineering _____
Electrical Engineering _____
Environmental Engineering _____
Mechanical Engineering _____

Professional Diploma

Counseling - School _____
Counseling - General _____
Special Education _____
Administration SAS _____
PD in Advanced Leadership Studies _____

Certificate

Teaching and Learning with Technology _____

LIST ALL COLLEGES AND UNIVERSITIES YOU HAVE ATTENDED. Official transcript(s) from each college/university attended must be submitted to the Admissions Office.

Name	Location	Dates	Degree Received	Major Field

PROFESSIONAL EXPERIENCE

Organization	Location	Position	Dates

TRANSFER CREDIT REQUEST: A maximum of six credits previously completed with grade of A or B at an accredited institution may be awarded toward the Master’s degree if the course(s) have not been taken more than five years prior to being accepted at Manhattan College. Credits used to earn one graduate degree may not be applied for the credit requirements of another degree. Request must be made at the time of application. An official transcript must be sent to the Admission Center. If your transfer credit request is approved, you will be notified of the approval in your letter of acceptance.

University or College	Course Number	Course Title	Credits	Date

EDUCATION PROGRAMS (to be completed only by applicants for Education Department Programs)

1. Applicants must submit a one page narrative statement of interest for the specific program in Education.
2. One letter of recommendation is required.
3. List educational or professional Certificates or Licenses you now possess.

NAME AND KIND OF CERTIFICATE OR LICENSE	ISSUED BY	DATE ISSUED	CERTIFICATE OR LICENSE NUMBER
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4. What license or Certificate (if any) are you planning through your program in Education?

5. Non-matriculated applicants must list course(s) desired.

1.

2.

ENGINEERING PROGRAMS (to be completed by applicants for all Engineering Programs).

1. Approximate number of students in graduating class _____
2. Your rank _____ Grade point index _____ Index basis A = _____ B = _____
3. Academic honors _____
4. Visiting Student applicants must list course(s) desired.
 1. _____
 2. _____
5. One letter of recommendation is required (not required of visiting students).
6. Applicants **may be required** to submit scores of the Graduate Record Examination. Have you taken the GRE?

_____ Yes _____ No Date Taken _____ Score _____

VETERAN ENTITLED TO BENEFITS _____ Yes _____ No

FOREIGN STUDENT STATUS (To be completed only by applicants who are not citizens of the United States.)

1. If you now reside in the United States, what type of visa do you hold? _____
2. Indicate amount of funds in U.S. dollars available each year for your education in the U.S.A. and their source.

AMOUNT	PURPOSE	SOURCE
_____	Travel	_____
_____	Maintenance	_____
_____	Tuition and Fees	_____

N.B. **A notarized statement of the funds available must be received before an I-20 form can be issued. Accepted students must deposit \$300 (non-refundable) towards tuition before I-20 will be issued.**

3. Have you taken:

	_____	_____
	TOEFL	GRE
Date Taken:	_____	_____
Score:	_____	_____

4. A TOEFL score of 213 or greater is required for acceptance and issuance of an I-20 form.

N.B. **I-20 form, student visa, can be issued only to a student applying for admission to full-time graduate programs.**

Date _____ **Signature** _____

N.B. Return completed form with non-refundable application fee (check or money order for \$50.00) payable to Manhattan College. Send to: Assistant Vice President for Enrollment Management, Manhattan College, Riverdale NY 10471.

Non-Discrimination Policy

Manhattan College has had a longstanding policy of non-discrimination. The college repudiates all discriminatory procedures and specifically those based on race, color, religion, national origin, age, sex, disability or any other protected status. The College does not knowingly support or patronize any organization or business which discriminates. No person shall be denied admission or access to the programs or activities of Manhattan College, nor shall any person be denied employment at the College, solely because of any physical, mental or medical impairment within reasonable accommodations. Inquiries concerning this policy may be referred to Human Resources. The Title IX and Age Act Coordinator is located within the Office of Human Resources, Memorial Hall Rm 305, (718) 862-7398. The ADA/Section 504 Coordinator is located within the Specialized Resource Center, Miguel Hall Rm 300A, Voice (718) 862-7101, TDD (718) 862-7885. The Specialized Resource Center (SRC) serves all students with special needs and is also a resource for the College at large. A sampling of auxiliary aids and/or academic adjustments offered by the SRC for students providing appropriate documentation based on their individual needs for no fee include: Priority registration, priority seating, alternative testing environments, readers, note takers and scribes, access to adaptive technology, books on tape, and liaison with faculty and other college departments.